

**BOARD OF COUNTY COMMISSIONER'S  
AGENDA**

**September 6, 2011**

**9:00 A.M.**

**REGULAR MEETING**

**CLEVELAND COUNTY OFFICE BUILDING  
201 SOUTH JONES, SUITE 200  
NORMAN, OKLAHOMA 73069**

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of August 29, 2011.
- E. Bid Openings: (State Law requires bids be opened in an open meeting of the Board of County Commissioners.)
  - 1. Accept, Award and/or Reject, County Bid #SHE-1519 – One-Year (1) Non-Encumbered Contract for Inmate Issue & Indigent Kits for Cleveland County. The bid term will be from the bid award date through June 30, 2012.
  - 2. Accept, Award and/or Reject, County Bid #SHE-1520 – One-Year (1) Non-Encumbered Contract for 24" x 48" Inmate White Towels for Cleveland County. The bid term will be from the bid award date through June 30, 2012.
  - 3. Accept, Award and/or Reject, County Bid #HWY-1521 – Non-Encumbered Contract for Bulk Oils, Lubricants & Antifreeze for the County Commissioners. The bid term will be from September 5, 2011 through January 21, 2012.
- F. Old Business:
  - 1. Approve the minutes of the Regular Meeting of August 22, 2011.
  - 2. Award and/or Reject, County Bid #HWY-1517 – Non-Encumbered Contract for Road Oils, Emulsions and Sealants for the County Commissioners. The bid term will be from bid award date through December 6, 2011.
  - 3. Award and/or Reject, County Bid #HWY-1518 – To purchase white multipurpose paper in bulk for use in laser and inkjet printers, multifunction, fax machines, copiers and offset printing press for Cleveland County.

G. Items of Business:

1. Discussion, Consideration and/or Action on whether the conditions warrant the adoption of a Burn Ban Resolution as recommended by the Director of Safety and Emergency Management as per the Oklahoma Statute Title 2 Section 16-26.B.
2. Discussion, Consideration and/or Action to approve the contract between the Cleveland County Sheriff’s Office and Dimensional Concepts, Inc. to provide database and interface management and update for the Jail Management System. The term of the contract is from July 1, 2011 through June 30, 2012 for the amount of \$9,500.00.
3. Discussion, Consideration and/or Action regarding the payment to the Oklahoma Department of Transportation from the Cleveland County CBRI Account for the following:
  - a. Project #STP-114D(176)AG, State Job/Invoice #23766(04) for \$54,800.00.
  - b. Project #STP-114D(201)AG, State Job/Invoice #24610(04) for \$52,520.00.
  - c. Project #BRO-114D(202)AG, State Job/Invoice #24611(04) for \$43,663.00.
4. Discussion, Consideration and/or Action to approve the Project Agreement and Resolution between Cleveland County and the Oklahoma Department of Transportation for Project #BRO-114D(202)CO, State Job #24611(04), Cleveland County District #3 Bridge and Approachs over Spring Creek, 2.0 miles south and 0.5 miles west of Needmore.
5. Discussion, Consideration and/or Action to approve the Project Agreement and Resolution between Cleveland County and the Oklahoma Department of Transportation for Project #STP-114C(201)AG, State Job #24610(04), Cleveland County District #3 Bridge and Approachs over Tributary of Willow Creek on EW40, 0.2 miles South and 3.4 miles west of Corbett (Box Road).
6. Discussion, Consideration and/or Action to approve the Project Agreement and Resolution between Cleveland County and the Oklahoma Department of Transportation for Project #STP-114D(176)AG, State Job #23766(04), Cleveland County District #2 Bridge and Approachs over Buckhead Creek, 0.8 miles North and 4.1 miles East of Slaughterville.
7. Discussion, Consideration and/or Action to approve the August monthly report from Jim Reynolds, County Treasurer.
8. Discussion, Consideration and/or Action to approve the Resolution for Disposing of Equipment from the Cleveland County Sheriff’s Office for #B331-149 2004 Ford Crown Victoria being declared surplus and to be sold at Auction.

9. Discussion, Consideration and/or Action to approve the Resolution for Disposing of Equipment from the Cleveland County Treasurer’s Office for #C222-109 Leviton 24 Port Gigabit Switch and is to be junked.
10. Discussion, Consideration and/or Action to approve the Resolution for Disposing of Equipment from the Cleveland County Assessor’s Office for #H600-1 White Microwave Oven and is to be junked.
11. Discussion, Consideration and/or Action to approve the Resolutions for Disposing of Equipment from the Cleveland County Building Maintenance for the following items to be junked:
  - a. #SM330-6 36”pipe wrench
  - b. #SM430-1 Snapper push mower
  - c. #SM338-5 14.4 Volts Battery
12. Discussion, Consideration, and/or Action regarding whether to approve an extension of the CDBG Contract 13905 CDBG 09 for an additional twelve (12) months as requested by Cleveland County Rural Water District #1 as requested by its Board members based upon the continued availability of USDA/RD funding and grants. Water District also submits that it has demonstrated on on-going collaboration between the City of Lexington and the Department of Corrections to justify another extension.
13. Discussion, Consideration, and/or Action regarding approval of agreement between the Cleveland County Assessor and the Schneider Corporation for parcel realignment of and/or maintenance of Assessor’s property information system pursuant to the fee scheduled as listed in the agreement.
14. Approve the following Blanket Purchase Orders submitted from the following Departments:

a.	<b><u>District #1 Warehouse:</u></b>		
	12-1582 – T2A	Palace Auto Supply, Inc.	\$3,500.00
b.	<b><u>District #2 Warehouse:</u></b>		
	12-1597 – T2A	Vulcan Signs	\$1,000.00
c.	<b><u>District #3 Warehouse:</u></b>		
	12-1521 – T2A	Noble Hardware	\$ 750.00
	12-1602 – T2A	ATC Freightliner Group – OKC	\$ 750.00
	12-1604 – T2A	Bruckner’s Truck Sales, Inc.	\$2,500.00
d.	<b><u>Fair Board:</u></b>		
	12-1605 – FF2	Copelin’s Office Center	\$ 750.00
e.	<b><u>Building Maintenance:</u></b>		
	12-1576 – SM2	Water Services Co. Inc.	\$ 300.00
f.	<b><u>Health Department:</u></b>		
	12-1580 – MD2	Copelin’s Office Center	\$10,000.00

- g. **Cleveland County Justice Center:**  
 12-1600 – CCJC2 Hagar Restaurant Services, Inc. \$ 500.00
- h. **Sheriff's Department:**  
 12-1598 – CFBRE2 T.D.'s Radio, Inc. \$1,500.00  
 12-1599 – CFBRE2 Security Bankcard Center \$2,500.00

15. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- |               |               |
|---------------|---------------|
| 12-0003 – F2  | 11-2820 – T2A |
| 12-0275 – SM2 | 11-4523 – T2A |
|               | 11-5249 – T2A |

16. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 11/12

- |                                       |               |
|---------------------------------------|---------------|
| a. General Fund                       | \$ 671,022.75 |
| b. Highway Fund                       | 270,116.74    |
| c. Health Fund                        | 11,278.75     |
| d. Sheriff Service Fee Fund           | 1,223.60      |
| e. Sheriff Revolving Fund             | 10,368.95     |
| f. SCA2010 Grant Fund                 | 208.28        |
| g. Treasurer's Certification Fee Fund | 432.81        |
| h. Treasurer's Sales Tax Cash Fund    | 608,599.98    |
| i. County Clerk Preservation Fee Fund | 10,077.37     |
| j. County Detention Transition Fund   | 12,822.76     |
| k. Fair Board Fund                    | 6,138.09      |

FY 10/11

- |                 |              |
|-----------------|--------------|
| a. General Fund | \$ 28,275.26 |
| b. Highway Fund | 5,340.24     |

H. New Business:

(As per 2001 O.S. 25 § 311.A.9 – "New Business", as used herein, shall mean any matter not known about or which could not have been reasonably foreseen prior to the time of posting.)

I. Miscellaneous Discussion.

J. Adjourn.

09-02-11 A08:35 RCVD

Date & Time Posted: \_\_\_\_\_

*Jimmy Howard*  
 County Clerk